

RYE NECK SCHOOL DISTRICT
Mamaroneck, New York

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The Rye Neck U.F.S.D. offers equal educational and employment opportunities, including career and technical education opportunities, without regard to age, religion, race, creed, color, national origin, sex, disability, marital status, military status, sexual orientation, genetic predisposition or carrier status as defined in the New York State Human Rights Law. Dr. Kimberly Bucci and Mr. Joe Ceglia are the Compliance Coordinators for Titles VI, VII, and IX/EEO and Ms. Diane Santangelo is the Coordinator for Section 504 and the Americans with Disabilities Act. They can be reached at telephone 914-777-5200.



Welcome

The rules, regulations, procedures and articles described in this handbook have been established to create the best possible atmosphere for teaching and learning in Rye Neck High School. They are based on respect, cooperation and responsibility. Good use of the information provided here will help our school continue to maintain high standards and a favorable quality of life.

N.B. The Code of Conduct of Rye Neck High School complies with New York State "SAVE" legislation and its requirements.

September, 2011

Dear Students,

On behalf of the Board of Education and myself, I want to welcome you to the 2011-2012 school term. The newly revised handbook is the first step in ensuring your success in Rye Neck High School. Dr. Ferraro, your principal, together with members of the faculty and students, has spent time including general information, as well as school rules and regulations.

Please be sure to take some time to carefully read the book and make note of areas of specific importance to you.

Have a wonderful and challenging year.

Yours truly,

Dr. Peter J. Mustich

Superintendent of Schools

September, 2011

Dear Rye Neck High School Students,

On behalf of the staff of Rye Neck High School, I welcome you to what is certain to be an exciting and challenging school year. I look forward to working with you as you travel along the road to high school graduation.

This handbook offers an overview of the traditions, rules, and regulations of our school. It will enable you and your parents to make informed choices concerning your program and activities. I suggest that you read it and keep it as a reference.

May the year ahead be a pleasant and a rewarding one. My best wishes for a wonderful and successful school year.

Sincerely,

Dr. Barbara Ferraro

Principal, Rye Neck High School

September, 2011

Dear Students,

The Student Senate welcomes everyone to Rye Neck High School for the 2011-2012 school year. We hope you have enjoyed a relaxing and productive summer vacation. As the school year begins, the Student Senate would like to take this opportunity to explain our purpose and our goals.

The Student Senate serves as a voice for all high school students. Every year, five representatives from each grade are elected to serve in the Senate. Our goal is to provide a forum for issues that students may have questions or concerns about. Even students who are not elected representatives can get involved, whether it is by speaking with elected representatives or by attending a Student Senate meeting. All students are encouraged to attend our meetings, which are held every Monday at 6pm in Room E22.

This handbook has been provided to you so you can familiarize yourself with the school's rules and requirements. Please be aware that some rules change from year to year.

If you have any questions, concerns, or comments please do not hesitate to approach your elected representatives or your Student Senate officers.

On behalf of the Student Senate, I'd like to wish all of you the best of luck this year and I look forward to hearing your thoughts and ideas about making our school a better place to learn.

Sincerely,

Yasmina Gourchane

Student Senate President

**FACULTY DIRECTORY
HIGH SCHOOL**

High School Principal
Secretary

Dr. Barbara Ferraro
Mrs. Gerry Gonch

ART

Jennifer Dallow
Karen Fontecchio

PHYSICAL
EDUCATION

Joseph Carlucci
Joseph Ceglia, AD
Joseph Dranoff
Kristin Desio
Shawn Lincoln
Nina Savoca
Tyler Slater

SPECIAL SERVICES

Sue Altman
Chris Galligan
Eric Ghiozzi
Judi Jacobs
Andrea Katz
Chris Macli
Linda Mazzeo
Kristina Schlote
Sandra Siegel

ENGLISH

Patrick Ardinger
Meghan Garvey
Mary Lanza
Melinda Merkel
Patricia Rinello
Kara Slattery

SCIENCE

Kelly Cappa
Robert Delaney
Nora Leonard
Ray Loverso
Nicholas Pagliuca
Anne Palombo
Lori Penesis
Linette Saraiva

MATHEMATICS

Veronica Cambra
Jesse Darcy
Therese Dempsey
David Grazioli
Elizabeth Mahony
Joseph Perlman

FOREIGN LANGUAGE

Davide Bianco
Edith Cacho
Lina Cannavo
Rita Carolini
Mara Cohen
Kris Karam
Rosina Martinelli

SOCIAL STUDIES

Claire Comerford
Jennifer Carpiniello
Thomas Graziano
Nora Hanson
Kris Karam
Karen Parisi

GUIDANCE

Frank Gizzo
Susan P. Hannon
Amanda Mahncke
Ann Wallace, Director

NURSE

Jean Flynn

STUDENT SERVICES

Ernie Ricketts
Hank Scott

SPEECH/LANGUAGE

CLINICIAN

Susan Altman

VIDEO

David Golden

INTERN PROGRAM

Karen Parisi

LIBRARIAN

Linda Kurtz

ESL

Rosanne Anello

MUSIC

John Mattera
Craig Peterson

PSYCHOLOGIST

Dr. Barbara Quartironi

LAW/DEBATE

Kris Pegno

TECHNOLOGY

Steve Halper

ENRICHMENT

INDEPENDENT LEARNING

Dr. Valerie Feit

TUTORIALS

Louis Colabella
Janine Rocchio
Dorothy Saraceno

STUDENT MGT.

Brent Kammerer

THEATER ARTS

Patricia Rinello

GENERAL

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GRADUATION REQUIREMENTS

Graduation requirements and academic standards set forth by the New York State Education Department have been raised and made more rigorous. Graduation requirements include two major areas: (1) basic course work and (2) Regents Examinations. There are three types of diplomas: (1) Regents Diploma with Advanced Designation, (2) Regents Diploma and (3) Local Diploma for students with disabilities only.

The requirements for a Regents Diploma with Advanced Designation are more extensive than the Regents Diploma. The differences are in foreign language courses and the number of Regents examinations required. See the charts for specific information.

Class of 2006 and Thereafter Course Requirements for Graduation

Subjects	Local Diploma	Regents Diploma	Advanced Regents Diploma
English	4 credits	4 credits	4 credits
Social Studies	4 credits	4 credits	4 credits
Mathematics ♦	3 credits	3 credits	3 credits
Science ♦	3 credits	3 credits	3 credits
Arts	1 credit	1 credit	1 credit
Health	½ credit	½ credit	½ credit
Physical Education	2 credits	2 credits	2 credits
Second Language	1 credit *	1 credit *	3 credits **
Managing Your Future	.25 credit	.25 credit	.25 credit
Community Service	40 hours	40 hours	40 hours
Core units of credit required	18 ½ credits	18 ½ credits	20 ½ credits
Electives	3 ½ credits	3 ½ credits	1 ½ credits
Total units of credit required	22.25 credits	22.25 credits	22.25 credits

♦ Including technology education, which can be achieved through the integration of the content into mathematics and/or science credits or through a course in technology.

* Except for students receiving special educational services **and** exempted by the Committee on Special Education.

** May substitute 5 units of credit of Art, Music or Occupational Education.

Required Regents Exams

Local Diploma*	Regents Diploma**	Advanced Regents
English Regents	English Regents	English Regents
Algebra Regents	Algebra Regents	Algebra, Geometry, and Algebra II/ Trig Regents
Global Studies Regents	Global Studies Regents	Global Studies Regents
US History Regents	US History Regents	US History Regents
Science Regents	Science Regents	Science Regents <ul style="list-style-type: none">• Life Science and• Physical Science

* Local diploma is for students with disabilities only.

** General Education students must score 65 or above on all of the five (5) required Regents exams.

HOMEWORK

Homework is an important part of learning which takes place during your school years. While the amount and type of homework might vary from course to course, it is assigned on a daily basis. Frequently, students make the mistake of assuming they have no homework when they should be preparing for classes or tests.

If you are absent or suspended for an extended period of time, you should go to the Rye Neck webpage and select **teacher web pages** for your homework assignment and class resources will be posted on-line. You may also contact your teacher directly via email.

HONOR ROLL

High Honor Roll - For you to achieve this honor, you must have an overall average of 90 or better with no individual grade lower than an 85; **this includes mid-term or final examination grades.**

Honor Roll - This honor can be attained by achieving an overall average of 85 or better with no individual grade below an 80; **this includes mid-term or final examination grades.**

REPORT CARDS

Report cards are issued quarterly. They tell you and your parents about your progress in school. They are mailed home to parents. Midway through each marking period, progress reports will be mailed home. If you are notified by a teacher that you are doing poorly or failing a subject, it is your responsibility to seek the additional help necessary to improve your work.

Your teachers are generally available at 7:50 a.m. Monday through Friday or after school at 2:45 p.m. They are willing to assist you. Please arrange to see them during that time. **Do not wait until the end of the marking period, or semester, to pull up a low grade.**

* The grading system in the high school is numerical.

PARENT PORTAL is designed to:

1. Provide parents with easy online access to all of their students in Rye Neck High School and Middle School.
2. Provide parents with 24/7 access to their child's data, such as schedules, progress reports, report cards, transcripts.
3. Allow the school the ability to distribute messages to parents.
4. Give parents another reason to visit the school website and stay informed.

You will be able to access the Parent Portal by visiting the front page of our school website www.ryeneck.k12.ny.us and clicking on the Parent Portal link on the left hand side of the website.

For first time users, you will have to set up an account. Once your account is approved, you will receive an email notifying you of your approval.

Parent Portal is reviewed daily for requests for new accounts. If you do not receive an email within a few days of applying, please email Brent Kammerer at bkammerer@ryeneck.k12.ny.us

SCHEDULES

Class schedules are programmed based on students' and teachers' recommendations. As a result of this planning, there is usually little need for schedule changes in September. However, if a schedule change is necessary, **you must make an appointment with your counselor.**

You must continue to attend the class which is to be changed until official notification of the change is given to your teacher. Failure to report to class as a result of a changed schedule can result in a detention.

ATTENDANCE REQUIREMENTS

Attendance is **part of your permanent record** and is one of the major concerns of potential employers and/or college admission offices. It is with this in mind that the following minimum requirements have been put into effect. **Included in the class absence record are legal and illegal absences.**

You **will receive** credit for courses only when your class absences, for whatever reasons, **have not exceeded 20 absences** (approximately 89% minimum attendance) for full year courses which meet every day, **10 absences for ½ credit courses**, which meet on alternating days, or 5 absences for a ¼ credit course, which either meets on alternating days for 1 semester or every day for 1 quarter period.

Final grades will not be recorded for classes in which no credit is given and you will not be permitted to take the final exam. Your teachers will report excessive absences. Five (5) or more absences per quarter will be reported to the principal and parents will be notified. If you have five (5) or more absences per quarter you may be required to bring your parent into school for a conference with school officials.

ALERT!

- The **only absences which will not count** toward the 20 (or 10) in this plan are classes missed because of approved school related and sanctioned functions. **Three** college visits are allowed and not counted toward the 20 absences; however, documentation from the college **must be submitted to the attendance office no later than one week after the visit** in order for the absence to be considered a school activity.
- Total absences will be carried over if you switch from one course to another in the same subject area during the year.
- A student, who is in danger of losing credit during the 4th quarter, may appeal this decision to the Appeal Committee.

LATENESS TO CLASS

If a student is late to class without an explanation, signed note from a teacher, nurse, or an administrator, **classroom teachers will use their discretion in assigning penalties.** These **penalties will be discussed** by the classroom teacher **at the beginning of the school year.**

Loss of Credit

You will **receive credit** for courses only when your class **absences have not exceeded 20 absences** for a year course (1 credit), or **10 absences** for a ½ credit course or 5 absences in ¼ credit course. **Included in the class absence record are legal and illegal absences.**

The only missed classes which you **will not count** toward the 20, 10 or 5 absences rule are those due to **school-related functions, guidance and special services appointments, field trips, assembly programs, sports schedules, and three documented college visits.**

Parent and Student Notification Procedures

Your teachers will notify the Counselors and the Principal when you reach the 5th, 10th, and 15th absences in a full year (1 credit) course, the 5th absence in a ½ year credit course. You and your parent will then be notified regarding the consequence of such absences. Your parent may be invited to come in to the school to discuss the absence problem. **When you reach the 18th absence in a full year course (or the 8th absence in a ½ credit course), your parent will be notified in writing.**

The Appeal Process

- You will automatically be denied credit when you have exceeded the 20th, or 10th, or 5th absence limit.
- If you wish to have this denial of credit reviewed you must notify your counselor on the official school absence appeal form. An appointment for the appeal will then be arranged.

Attendance Procedures

1. Attendance is taken in homeroom and at the beginning of each period.
2. Parents **are required to call the attendance office** each day you are absent. A **twenty-four hour hot line is available at 777-4882**. The attendance secretary will call your home if you do not show up to homeroom.
3. A **note** containing parental signature and telephone number, date, and reason for absence **must be presented** to the attendance office for re-admittance to school. A parent may also call the attendance office to re-admit a student. (777-4882)

4. If you **enter school after your first class** period, you must report to the attendance office for a re-admit slip. Each unexcused lateness will result in detention. **In order to participate in sports or extra-curricular activities, you must report to school no later than 6th period (11:46 a.m.).**
5. Students leaving school for any reason **must** report to the attendance office before leaving school.

BELL SCHEDULES

	<u>Regular Day</u>	<u>One Hour Delay</u>	<u>Two Hour Delay</u>
1 st Period	7:50 - 8:30	8:50 – 9:30	9:50 – 10:30
2 nd Period	8:33 - 9:15	9:33 – 10:08	10:33 – 11:00
Homeroom	9:18 - 9:28	10:11 – 10:17	11:03 – 11:13
3 rd Period	9:31 - 10:13	10:20 – 10:55	11:16 – 11:43
4 th Period	10:16 - 10:58	10:58 – 11:33	11:46 – 12:13
5 th Period	11:01 - 11:43	11:36 – 12:11	12:16 – 12:43
6 th Period	11:46 - 12:28	12:14 – 12:49	12:46 - 1:13
7 th Period	12:31 - 1:13	12:52 – 1:27	1:16 - 1:43
8 th Period	1:16 - 1:59	1:30 - 2:05	1:46 - 2:13
9 th Period	2:02 - 2:45	2:08 - 2:45	2:16 – 2:45

RULES AND REGULATIONS

ASSEMBLIES

Conduct for school assemblies must be respectful and appropriate to the nature of the program. Any student exhibiting improper behavior will be removed from the Performing Arts Center (PAC) and assigned appropriate school detention. If the offense warrants, parents will be notified. Food or beverages **are not permitted** in the PAC. Any defacing or vandalizing of the auditorium will result in strict disciplinary action.

BICYCLE RIDING

In order to avoid mishaps and accidents, certain rules have been established concerning bicycle riding on the school grounds.

1. Avoid riding your bicycle on the sidewalks which cross or border the school grounds.
2. Riding on the school grounds is prohibited, except when riding to and from the bicycle parking area.
3. Secure your bicycle to bicycle racks only.

* Failure to comply with these rules will result in the loss of the Bicycle Riding privilege.

*CARD PLAYING

Card playing **is prohibited** during school hours. You are not permitted to play cards, of any kind, in the school building or on the school grounds.

BOOKS AND EQUIPMENT

You are responsible for all books and/or equipment issued to you. If any item issued to you is **lost, stolen or damaged, you will have to pay for the item.**

CAFETERIA (Dining Hall)

The Dining Hall is open for breakfast and all lunch periods. Rye Neck High School students are expected to adhere to the following guidelines:

1. You are expected to be polite and courteous in the Dining Hall.
 2. Disruptive behavior will not be tolerated. Violation of this rule will result in suspension from school and/or the dining hall.
 3. You are responsible for the cleanliness of the table at which you sit. All garbage is to be removed before leaving the table and placed in appropriate recycling containers.
 4. **Food is not to be carried out of the dining hall.** You are not permitted to eat in classrooms or hallways.
 5. You are required to adhere to the **recycling** guidelines.
 6. Card playing is **not allowed** at any time.
- * Freshmen and sophomores **are not permitted to leave the campus** at anytime.
- * Juniors **are only permitted to leave campus** at lunchtime; not during study halls.

CELEBRATIONS AND PARTIES

Classrooms **are not to be used** for special celebrations or parties. If a particular class would like to celebrate a special event, permission from the principal is required. **All social celebrations must be held in the dining hall.**

****Holiday parties are not permitted.***

CHEATING/PLAGIARISM

You are expected to maintain ethical behavior at all times.

Cheating and Plagiarism are serious offenses and subject to disciplinary action as indicated by the Board of Education Code of Conduct (Section 5300.25). Parents and counselors will be notified by the Principal of all violations of the Code of Conduct with regard to cheating and plagiarism. Violators will not be eligible for National Honor Society.

*All student research and essay papers will be submitted to Turn-it-in.com.

COMPUTER USE

You are responsible for good behavior on school computer networks just as you are in the classroom or school hallways. General school rules for behavior and communications apply. The networks are provided for you to conduct research.

Parental permission is required for independent use; therefore, you are required to have a signed *Permission Form and Agreement* on file to utilize Rye Neck's computer network.

The use of computers and the Internet is a privilege. Consequently, the Rye Neck UFSD reserves the right to revoke use for derogatory conduct, such as placing abusive or objectionable material on the net, or downloading or otherwise entering files or viruses that affect the operation of the Rye Neck UFSD computers.

In order to maintain the privilege of using the computers, you are **not permitted** to:

- Send or display offensive messages or pictures
- Use obscene language
- Harass, insult or attack (flame) others
- Damage computers, computer systems or the computer network
- Violate copyright laws, including software piracy and plagiarism
- Use other's password/accounts
- Trespass in other's folders, work or files
- Intentionally waste limited resources
- Employ the network for commercial purposes or financial gain
- Intentionally gain unauthorized access to the network, computer or system directories, resources or entities
- Knowingly access inappropriate material or delve deeper into inappropriate information accessed accidentally
- Publish or otherwise distribute photographs or recordings of any individual without that individual's permission.

Violations will result in a loss of access and may result in other disciplinary or legal action.

CUTTING CLASSES

Regular attendance in class is crucial to the learning process. Therefore, cutting will be treated as a serious offense with the following consequences:

1st & 2nd cuts Cuts will be recorded by the teacher. Detention will be assigned; and served with your teacher, or Mr. Scott.

3 or more cuts Cuts will be recorded. Detention will be assigned. Parent may be asked to attend a conference.

(The above can be modified at the discretion of the principal.)

Students who have **cut classes** do not have the right to make up missed work or to take a missed test.

DETENTIONS

You may be assigned detention beginning at 7:50 a.m. and after-school detention beginning at 2:45 p.m. Monday - Friday. The duration of detention is equivalent to one class period. ***Tardiness to detention will result in additional detention.*** You should bring schoolwork or other appropriate reading materials to detention.

You are reminded that **un-served detentions** will:

1. impact participation in sports, clubs, theater productions, and other extracurricular activities. Coaches, class advisors and club advisors will be notified about outstanding detentions. Students will not be able to participate in any extracurricular activities until the detentions have been served. Outstanding detentions may result in loss of privileges such as use of the senior lounge, open lunch, driving a car to campus, etc.
2. **be carried over from one school year to the next.**

Students may have the option of "working off" detentions with teachers by inventorying textbooks, filing, typing, etc. If a student is interested in this option, s/he should notify Mr. Scott.

Excessive detentions may result in parental notification.

Prevention of detention accumulation:

The detention procedure is as follows:

1. The teacher or administrator will fill out the detention slip: give a copy to you: and give the original to Mr. Scott.
2. **Detentions should be served on the same day** or the following school day.
3. If you fail to serve the detention, the parent will be contacted by phone.
4. If you fail to serve the detention by the day after the parent contact, the parent will be asked to attend a disciplinary meeting.
5. If you fail to serve the detention by the day after the disciplinary meeting, this is considered insubordination and the student will be suspended.

N.B. The Discipline Policy of Rye Neck High School complies with Title VIII of the Elementary and Secondary Act and its requirements.

DRESS

Clothing must meet the school's standard of safety, decency and health and must not be distracting or immodest. Proper and appropriate clothing and footwear must be worn at all times.

Clothing such as swimwear, bare midriffs, hats, tank tops/shirts/dresses with spaghetti straps and short shorts are not permitted. **(All shorts must meet the school's standard of decency. When shorts are in question, school officials will determine appropriateness.)**

Also, anything offensive or obscene (decal T-shirt, etc.) is not permitted. Nothing may be worn that school officials deem inappropriate. Personal cleanliness is expected at all times.

When students are inappropriately dressed, parents will be notified and requested to bring proper clothing to school.

***Hats, scarves, or bandanas may not be worn in the school building at anytime.**

***Costumes are not to be worn on Halloween.**

***Belt chains may not be worn.**

(The above can be modified at the discretion of the principal.)

DRUGS

If you are found using illegal drugs, or in the possession of illegal drugs, your parents will be notified. The case will be immediately referred to the Mamaroneck Police Department. **An automatic three-day out-of-school suspension will be in effect.**

ELECTRONIC DEVICES (Cell Phones, etc.)

Electronic Devices **are not to be used** in the classrooms or hallways during school hours unless authorized by a teacher for special classroom purposes. Students may only use these devices in the dining hall. Failure to follow this rule will result in confiscation of these items. **These confiscated electronic devices will be returned only to parents.**

EMERGENCY CLOSING

To find out if Rye Neck Schools are closed or delayed due to inclement weather, you can listen to the local radio stations WFAS (1230 AM, 103.9 FM, or 106.3 FM), WVOX (1460 AM), CBS (880 AM), or Channel 12 on TV. Closing information can also be found on the District Website, www.ryeneck.k12.ny.us. In addition, an automated call will be made to each household with school closing information.

FIGHTING

Fighting on school grounds or in the building is not permitted. **Students involved in a fight will receive out-of-school suspension (3 - 5 days).**

FIRE DRILLS & OTHER EMERGENCY EVACUATIONS

During evacuations you are to file **quickly and quietly** out of the school building. Remain with your classroom teacher at all times. If you are not with a teacher, attach yourself to an adult in authority and remain with them until drill is over. All students are then to return to their classes quietly. There is to be no talking so that you can hear the directions being given.

HALL PASSES

Passes for the halls during class time are a requirement at Rye Neck High School. If you must leave a class, your teacher will provide you with a hall pass.

LOCKERS

Lockers are the property of the school and are assigned to you for use during the year. You are responsible for the care and cleanliness of the assigned lockers. Lockers are to be secured at all times with locks. Lockers are school property and may be inspected at any time by school officials.

Defacing of lockers is not permitted. **Restitution will be required and appropriate detentions will be issued.**

Gym lockers will be assigned by the Physical Education Department. Gym locks will be provided to you by the Physical Education Department.

Write your combination down and keep it in a safe place.

LOST AND FOUND

The "Lost and Found" is located in Mr. Scott's office.

PHYSICAL EDUCATION CLASSES

Attire: You are required to change into appropriate clothing for physical education classes. Attire should include a tee shirt, shorts, athletic socks, and sneakers and/or a sweat suit if desired. If you come to class unprepared, it will impact negatively on your grade. You will get an "unprepared" for that class which will **result in a lower grade.**

Athletic Option: Seniors or juniors, may request an athletic option for a maximum of 2 quarters while they participate in a varsity sport.

- To be eligible for this program, students must be in good academic standing in all subject areas.
- Juniors who are on Athletic Option are assigned a study hall by guidance.
- Seniors who are on Athletic Option will have a "free period" that would allow them to focus on college applications, etc.
- If a student on Athletic Option is removed from a team he/she must immediately return to his/ her pre-assigned class.

Medically excused students are still required to report to their P.E. teachers during their scheduled P.E. class out at the gymnasium.

PROFANITY

Profanity, threats or abusive language are unacceptable. Such behavior will result in detention and/or suspension.

SKATEBOARDS, SCOOTERS, SKATES (ROLLER BLADES)

Skateboards, scooters, skates and roller blades are not to be used on the high school campus. Failure to follow this rule will result in confiscation of these items. **Skateboards etc. will be returned only to parents.**

SMOKING OR USING TOBACCO PRODUCTS

Rye Neck High School is a **smoke-free campus**. You are not permitted to smoke or use tobacco products of any kind on the Rye Neck campus. The penalty for smoking or using tobacco products on school property in and out of the building is a one-day out-of-school suspension.

Repeat offenders will face harsher punishment.

SOCIAL BEHAVIOR

Certain behavior is contrary to the educational process and the social needs of the school and society as well. This includes harassment, threatening, fighting, and reckless endangerment, using abusive and/or obscene language, alcohol, drugs, or tobacco. **These and any other actions that school officials deem not to be in the best interest of all students are strictly prohibited.** Students violating these rules will face detention or suspension. If a law is broken, the school will report the action to the police.

STUDENT INSURANCE

The school insurance program covers all Rye Neck High School students for any and all accidents incurred while engaged in any school activity including all school sponsored sports, except football. Football is covered under a special policy maintained by the school district.

STUDY HALLS

Study halls are to be used as areas for quiet study, homework, or research. Those who violate the rules of study hall (excessive noise, eating, cutting, and lateness) may lose study hall privileges. **All students assigned to study halls are required to attend. All 12th graders have a study hall privilege.** Seniors may go to the dining hall, guidance office, lounge area, or off campus. All other students, **grades 9, 10 and 11, must report to the assigned study hall.** Students in grades 9, 10 and 11 are not permitted to leave the campus during the study halls. Violation of the study hall requirement will result in detention and/or suspension from class and school activities.

SUSPENSIONS

In-School Suspension - If "in-school suspension" is given to you, you will report to an assigned area at 8:33 a.m. and remain there until the close of school. Lunch will be eaten at this location. At no time will there be any social interaction with other students. You will be expected to complete all assigned work during the suspension. **You will not be able to be involved with an extra-curricular event on the day you are suspended.**

Out-Of-School Suspension - A student receiving out-of-school suspension will remain off the school grounds for the entire day. The morning that you are allowed to return, you must be accompanied by your parent. **You will not be able to be involved with an extra-curricular event on the day you are suspended.**

Superintendent's Hearing - A Superintendent's Hearing is conducted when expulsion from school becomes a necessary alternative. You and your parents may be accompanied by an attorney at the hearing.

SURVEILLANCE CAMERAS

To promote and foster school safety and ensure a safe and effective learning environment, surveillance cameras are installed in school buildings and on school grounds. These cameras are only utilized in public areas where there is no "reasonable expectation of privacy" and may or may not be monitored at any given time. However, activity is continuously recorded. Any video recording used for surveillance purposes shall be the sole property of the District. Requests for viewing a video recording must be made in writing to the Superintendent or his/her designee.

TESTING

Students are not expected to take more than three tests per day. It is **the student's responsibility to inform teachers in advance** if this should occur. Students should understand that this procedure does not

apply to quizzes. Teachers will distinguish the difference between the two types of testing for the students.

TEXTBOOKS

Textbooks are issued to students for use during the school year. All books should be covered and given the utmost respect. You are expected to return the books that were given to you. **You are required to pay for lost and damaged books.** If schoolbooks and/or school equipment are not returned or paid for, report cards will not be sent home. Official records will be withheld from colleges until book accounts are cleared.

VEHICLES

Parking - On-campus parking is a privilege reserved for **seniors only. If a student who is not a senior parks on campus, the following consequences will be imposed.** The consequences were determined by the High School Student Senate.

1st infraction: 1 detention

2nd infraction: 5 detentions (After second infraction, senior parking privileges will be impacted.)

3rd infraction: student will be denied on-campus parking as a senior for the first marking period, senior year.

4th infraction: student will be denied on-campus parking as a senior for the first and second marking periods, senior year.

5th infraction: student will be denied on-campus parking as a senior for the first, second and third marking periods senior year.

6th infraction: student will be denied on-campus parking for the entire senior year.

Seniors are to park in spaces with blue numbers designated as senior parking. Effective **September 2011**, parking will be on a **first come basis.**

All seniors must fill out a senior parking application, and when parking on campus, display a **parking tag** in their rear view mirror. Parking applications will be mailed home in August and tags may be obtained from Mr. Scott beginning in September. Students must have a valid driver's license to be eligible for a parking tag.

Driving - **Students are not to drive to the gym** or around the school in the wrong direction. The posted **speed limit on campus is 15 M.P.H.** and for safety of all, it is to be observed. Failure to observe these rules will result in the following parking violations:

1st Infraction: a verbal warning shall be issued and recorded.

2nd Infraction: parking privileges will be suspended to 5 school days.

3rd Infraction: repeat offenders will face harsher punishment.

***STUDENTS PARK CARS ON CAMPUS AT THEIR OWN RISK.**

VISITORS

The only students permitted to visit the high school are those (1) on an educational exchange, (2) planning to attend Rye Neck High School in the near future. In such cases, a written request should be submitted to the Principal **at least twenty-four hours prior to the requested visit.**

Parents and community members are welcome to visit the building. They are requested to make an appointment with the Principal and must report to the office for a visitor's pass.

SERVICES

EDUCATIONAL SUPPORT PROGRAMS

The following services are available to eligible students: speech, counseling, resource room, special education classes, remedial tutorial and English-as-a-Second Language instruction.

GUIDANCE

The guidance department assists you in making wise decisions concerning your academic and emotional life choices for higher education, and selection of a vocation. Computer programs designed to give you career and college information are available through this office. Individual conferences may be scheduled with counselors at any time.

HEALTH OFFICE

The school nurse is available daily from 8:00 a.m. to 3:00 p.m. Students may be dismissed from school because of illness only upon the recommendation of the school nurse or Principal. All accidents must be reported to the nurse or the Principal immediately.

LIBRARY

The school library is open each day from 8:00 a.m. to 4:00 p.m. All books, except reference books, may be borrowed for two weeks. You are responsible for materials signed out in your name. An overdue notice will be sent to your homeroom.

STUDENT RIGHTS AND RESPONSIBILITIES

The Board of Education assures district students that they shall have the rights afforded them by federal and state constitutions, statutes and regulations. The district recognizes all federal, state and local laws in connection with these rights, and reminds students that certain responsibilities accompany these rights.

It shall be the responsibility of each district student:

- To be familiar with and abide by all district policies, rules and regulations that pertain to student conduct;
- To work to the best of his/her ability in all academic and extracurricular pursuits and strive toward the highest level of achievement possible;
- To conduct himself/herself, when participating in or attending school-sponsored extracurricular events, as a representative of the district and as such hold himself/herself to the highest standards of conduct, demeanor, and sportsmanship, and accept responsibility for his/her actions;
- To be aware of support services that can be accessed to seek help in solving problems;
- To adhere to the attendance policy at school and in class;
- To contribute to the maintenance of an environment that is conducive to learning and to show due respect to other persons and to property;
- To dress in accordance with standards promulgated by the Board of the Superintendent; and
- To make constructive contributions to the school, and to report fairly the circumstances of school-related issues.

**CODE OF CONDUCT
530025**

Prohibited Student Conduct

The following discipline code applies to the behavior of all district students while attending school, and/or on school grounds, **in school building, and/or participating in school-sponsored activities. Serious or flagrant violations of the district's code of conduct may result in an immediate hearing with the Superintendent of Schools or Board of Education; and may be suspended from school or be subjected to other forms of disciplinary action when such student:**

- A. Engages in conduct that is disorderly. Examples of disorderly conduct include:
 - 1. Fighting or engaging in violent behavior;
 - 2. Threatening another with bodily harm;
 - 3. Intimidating student or school personnel;
 - 4. Making unreasonable noise;
 - 5. Using abusive language or gestures, including racial or ethnic remarks which are improper;
 - 6. Obstructing vehicular or pedestrian traffic;
 - 7. Creating a hazardous or physically offensive condition by any act which serves no legitimate purpose;
 - 8. Computer/electronic communications misuse, including any unauthorized use of computers, software, or internet/intranet account; accessing inappropriate websites; or any other violation of the district's acceptable use policy.

- B. Engages in conduct that is insubordinate. Examples of insubordinate conduct include:
 - 1. Failing to comply with the lawful directions of teachers, school administrators or other school employees in charge of student.
 - 2. Missing or leaving school without permission.

- C. Engages in any form of academic misconduct. Examples of academic misconduct include:
1. Plagiarism
 2. Cheating
- D. Engages in conduct in violation of the Board's rules and regulations for the maintenance of public order on school property. Examples of such conduct include:
1. Vandalism or any destruction of real and/or personal property (including graffiti or arson);
 2. Theft;
 3. Tardiness;
 4. Missing or leaving school without permission;
 5. Truancy;
 6. **Possession/use/sale of drugs or alcohol;**
 7. Possession of weapons or fireworks;
 8. Possession or use of tobacco or tobacco products;
 9. Gambling;
 10. Hazing

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT
Your rights with respect to student records pursuant to the Family Educational Rights and Privacy Act (FERPA)

1. The right to inspect and review the student's education records within 45 days of the day the district receives a request for access.
2. The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the district to comply with the requirements of FERPA.
5. The office that administers FERPA is:
Family Policy Compliance Office
U.S. Department of Education
600 Independence Avenue SW

In addition to the rights outlined above, FERPA also gives the school district the option of designating certain categories of student information as "directory information". Directory information includes a student's name, address, telephone number, date and place of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, degrees and awards received, most recent school attended, class schedule, photograph, video recordings, e-mail address, and class roster.

You may object to the release of any or all of this "directory information". However, you must do so in writing within 14 days of receiving this notice. If we do not receive a written objection, we will be authorized to release this information without your consent.

Note: Please see the district webpage for the full FERPA letter.

STUDENT ACTIVITIES

Rye Neck High School has always maintained a very high level of student participation in school activities. We offer you a wide range of extra and co-curricula activities such as, **Interscholastic Athletics, Music and Drama Presentations, Yearbook, School Newspaper, Literary Magazine, Honor Society and Student Senate.**

Participation in these activities is an honor, and if at any time your academic performance or social behavior is unsatisfactory, these privileges can be temporarily, or permanently, suspended. All students, grades 9-12, are eligible to participate in any activity or club. Students may not hold an office position in more than two (2) student clubs/organizations. If you would like to start a club, your idea is to be brought to the Student Senate for approval. Upon approval by the Student Senate, it will be reviewed by the principal.

YEARBOOK

"Scraps" is the high school yearbook produced by the students, grades (9-12).

MUSES

Muses is a high school literary magazine produced and edited by high school students interested in the creative writing process.

PANTHER'S TALE

"Panther's Tale" is a student newspaper that periodically supplies staff, students and community with informative articles of school life and student concerns about world conditions.

RESCUE THE EARTH'S ENVIRONMENTAL FUTURE (REEF)

REEF is an organization for students concerned with environmental issues.

ACADEMIC CHALLENGE TEAM

Teams of students compete in academic contests in the county and state.

FOREIGN LANGUAGE CLUBS (Italian, Spanish, French)

Participating students celebrate the language, art, history, literature and food of these and other cultures.

STUDENTS AGAINST DESTRUCTIVE DECISIONS (SADD)

SADD is an organization that raises awareness concerning matters of substance abuse and driving. This group sponsors school-wide events and assemblies promoting safe and healthy lifestyles.

DJ CLUB

Students learn digital music composition and provide music for students' events.

MOCK TRIAL

Teams of students participate in mock trial competitions throughout the county and state.

ART CLUB

Students enhance their appreciation of art, beautify the school and provide art "service".

CHEMISTRY CLUB

Students interested in exploring science work on various experiments and projects. Club members enter county, state and national competitions.

STUDENT SENATE (This is the high school government organization.)

The purpose of the Student Senate is to represent the ideas and concerns of the high school student body; to inform and educate the community in matters concerning the student body; and, to involve the students in various activities of Rye Neck High School. Meetings are held weekly. All students are welcome to attend. This is a time to voice citizens' concerns.

STUDENT AWARENESS COLITION (SAC)

This group provides opportunity for students to raise awareness of world issues.

STRATEGY CLUB

Students learn the art and craft of chess, diplomacy and strategy games. Club members will have the opportunity to participate in local competitions.

KEY CLUB

The Key Club is a service club, providing service to school, community and church groups. Activities are co-sponsored by the Mamaroneck Kiwanis.

VIDEO CLUB

Students learn video techniques, production and presentation. Members then videotape school and community events in cooperation with LMC-TV.

PHOTOGRAPHY CLUB

Students perfect photography skills; document school and community events; prepare individual portfolios; and, supply photographs for district publications.

CERAMICS CLUB

Students learn techniques of pottery making.

MIDNIGHT RUN

A chapter of this organization is a part of Rye Neck's community service program. Students, along with the club advisor, go on "runs" once a month, distributing food and clothing to the homeless.

GLEE CLUB

Mixed voices specializing a cappella

SCIENCE OLYMPIADS

This team competes in a regional science tournament. There are individual and team events such as Crime Busters, Robot Ramble and Storm the Castle. Trophies are awarded to top-ranking teams and medals to individual high-scorers.

PANTHER'S PLACE (school store)

Students gain experience in business systems and operations by managing the Rye Neck High School store, Panther's Place.

GAY/STRAIGHT ALLIANCE

Create a safe environment for students to support each other and to learn about gender identity.

NEW YORK CITY CLUB

Students organize weekend outings to various points of interest in New York City.



Rye Neck is a “Green” School!

The Rye Neck School District is environmentally minded in many ways.

- 1) Pesticides are not used on our grounds, athletic fields and trees. Our fields are deep watered in the early morning; grass is mowed to a height of 3 inches leaving clippings to provide nutrients, and re-seeded annually with grasses best suited to the climate zone.
- 2) Our building cleaning supplies are environmentally friendly, “Green Clean” products which means they are biodegradable, low toxicity, citrus based or otherwise less harmful than regular industrial cleaners.
- 3) Rye Neck recycles and obeys Westchester County’s Source Separation Law, which means we recycle as much material as possible in all district buildings.